

PARTS CHANGE/ REPAIR REQUEST

Note: Illegible or incomplete forms will be returned to the prescriber

****ALL REPAIRS COMPLETED AT 1857 NOTRE DAME AVE ARE DONE BY APPOINTMENT ONLY****

CLIENT DEMOGRAPHICS (PLEASE PRINT)		
FIRST NAME	LAST NAME	
DATE OF BIRTH (MM/DD/YYYY)	HOME PHONE	PHIN
	CELL PHONE	
HOME ADDRESS	CITY	POSTAL CODE
PRESCRIBER INFORMATION		
FIRST NAME	LAST NAME	Professional Designation (i.e., OT/PT)
		REGISTRATION #
ADDRESS/FACILITY	CITY	POSTAL CODE
EMAIL	PHONE	FAX
THIRD PARTY FUNDING INFORMATION (COMPLETE AREAS THAT APPLY)		
<input type="checkbox"/> EMPLOYMENT & INCOME ASSISTANCE Case Number: _____ (Not applicable for clients who live in the community)	<input type="checkbox"/> NON-INSURED HEALTH BENEFITS 10-digit number: _____	
<input type="checkbox"/> The prescriber has verified the applicant is not eligible WCB, MPIC, Victim's Services funding and/or is not a ward of Child & Family Services		
DESCRIPTION OF REQUEST		
Repair Location: Please provide address/details if repair is to be done outside of client's home:		
<input type="checkbox"/> In client's home:	<input type="checkbox"/> 1857 Notre Dame Ave (By Appointment Only)	
<input type="checkbox"/> Workplace/School/ Day Program:	<input type="checkbox"/> In hospital:	
Current Wheelchair Name:		
Model & SN#:	Date Obtained:	
Describe the issue client is experiencing with their chair:		
Requested parts to be changed/ Repairs required & Provide Justification if it is an upgraded option:		